16-A Security Camera Proposal and Justification Form (See Rule 16.03 fka 2.69)

The purpose of this form is to document the need of a security camera and justify the business need and consideration of ongoing costs and ensure compliance with Rule 2.64 - Security Cameras on University Premises.

Submit this form to: securitycamera@nmsu.edu
Submitted Date: _________________________
Department: ____________________________
Dept. Contact: ______________________________
College/Branch: _________________________

Describe the business purpose, justification and location of security camera(s) – (Provide all relating detail):
________________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
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_______________________________________________________________________________________
Who will be responsible for coordination of Security Camera(s) – (Security Camera Coordinator)?
_______________________________________________________________________________________

Funding:

- Funding source or sources for purchase of security camera(s) and installation costs:
  Index ________________ Fund ________________ Account ________________
- Funding source or sources for ongoing maintenance:
  Index ________________ Fund ________________ Account ________________

Approvals:

Dean or Vice President: Security Camera Review Committee:
Print Name _____________________________ Yes ________ No _______
Signature ________________________________