16.03-A **Security Camera Proposal and Justification Form** *(See Rule 16.03 fka 2.69)*

The purpose of this form is to document the need of a security camera and justify the business need and consideration of ongoing costs and ensure compliance with Rule 2.64 - Security Cameras on University Premises.

Submit this form to: securitycamera@nmsu.edu
Submitted Date: _____
Department: _____ Dept. Contact: _____
College/Branch: _____

Describe the business purpose, justification and location of security camera(s) – (Provide all relating detail):

_____
_____
_____
_____
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_____
_____

Who will be responsible for coordination of Security Camera(s) – (Security Camera Coordinator)?

_____
_____
_____

Funding:

- Funding source or sources for purchase of security camera(s) and installation costs:

  Index _____ Fund _____ Account _____
- Funding source or sources for ongoing maintenance:

  Index _____ Fund _____ Account _____

Approvals:

Dean or Vice President:

Print Name _____

Signature _____

Security Camera Review Committee:

Yes _____ No _____